

OFFICE FINANCIAL POLICY

We are committed to providing you with the best possible care. If you have dental insurance, we will be happy to help you receive your maximum allowable benefits, in order to achieve these goals, we need your assistance and your understanding of our payment policy.

Payment is due when services are rendered unless our staff has approved payment or insurance arrangements in advance. We accept cash, check or MC/Visa as payment. We will be happy to process your insurance claims, however any insurance claims not paid within 90 days from the date filed will become your responsibility.

You will be charged \$30.00 for any check returned for insufficient funds. In addition, any non-insurance account that is 90 days past due will be subject to a \$30.00 collection fee and automatically transferred to our collection agency. We will gladly discuss your proposed treatment and answer any questions relating to your insurance. You must realize, however that:

1. Your insurance is a contract between you and your insurance company. We are not a party to that contract.
2. Not all services are covered benefits in all contracts. Some insurance companies arbitrarily select services they will not cover.

We must emphasize that as health care providers, our relationship is with you, not with your insurance company. While the filing of insurance claims is a courtesy that we extend to our patients, all charges are ultimately your responsibility. If temporary financial problems are affecting timely payment of your account, we encourage you to contact us promptly to work out a payment plan that will work for the both of us.

I HAVE READ AND UNDERSTAND THE ABOVE FINANCIAL POLICY.

Patient's Signature: _____ **Date:** _____

Thank You